

Draft Minutes
WILTON-LYNDEBOROUGH COOPERATIVE
FACILITIES COMMITTEE MEETING
Monday, January 8, 2024
Lyndeborough Central School
6:00 p.m.

- I. CALL TO ORDER:** Called to order at 6:04 pm. Present: Geoffrey Allen, Superintendent Peter Weaver, Jonathan Vanderhoof, Fran Bujak, Buddy Erb, Fran Bujak, Leslie Browne, Tiffany Cloutier-Cabral
- II. FACILITIES PROJECTS UPDATES-Buddy Erb:**
 - a. B-Wing Bathrooms: Still not complete - waiting for countertops - no projected completion date
 - b. Art Room: Still not complete - waiting for countertops - no completion date
 - c. Locker Rooms: Architect completed measurements - plans being drawn for two options - no completion date
 - d. Gym Floor is complete
 - e. Boilers: Oil efficiency standards reverted - Quotes for oil furnaces have been solicited - oil furnaces being quoted can be swapped out to propane at a later date by changing front burners
- III. APPROVE MEETING MINUTES** - Motioned by Tiffany Cloutier-Cabral;
Second by Geoffrey Allen and passes
- IV. Maintenance Items update and 24/25 proposal -**
 - a. Maintenance items list:
 - i. Heating elements in CIP funding retained (\$30,000)
 - ii. Front doors complete
 - iii. Chemical showers unknown why not started
 - iv. Bleachers coming back at the end of January for maintenance - boards to be replaced
 - b. Items on maintenance list that are too be removed ie: paving
 - c. Should Maintenance list be in the CIP to move funds from Maintenance list to CIP projects as needed (ie: money for crack sealing no longer necessary if we pave, so we can easily use those funds for paving)

- d. \$158,000 quote for paving entire parking lot and loop. Pavement will not be reclaimed. Includes road to tennis court.
- e. Discussed Maintenance list for next year - confirmed list, but discussion was had whether we should continue to maintain and replace lockers because they aren't being used.
- f. Mr. Erb will return for next meeting with proposed maintenance list for next year. Some items might be FRES roof and gym
- g. Sewer pipe at FRES is cracked and needs to be replaced during February break. \$9000 estimate.

V. CIP Discussion and Approval

- a. Parking lot: move up parking lot paving to next year due to complaints and condition. \$51,000 in the budget unassigned, unless the \$30,000 assigned to heating elements (later removed), then \$81,000. Parking lot quote was \$158,000. Mr. Erb will confirm quote at next meeting.
- b. FRES Gym rubber roof may need to be moved up, but there is no money set aside.
- c. Discussion about whether we want to ask for a warrant to move unspent funds to CIP for the purpose of offsetting specific future asks.
- d. Confirmed CIP items scheduled for completion next year
- e. Discussion was had whether the CIP should have a miscellaneous line item to cover quote differences and emergencies. Specifically, does the CIP have a line item for miscellaneous or do we hold a special district meeting to request funding for emergencies as they arise. It was decided to put this to the school board.

VI. Warrant Article Amount Discussion: Propose CIP Warrant at \$300,000 if CIP balance is 51,000. Propose CIP Warrant at \$275,000 if the CIP balance is \$81,000. Committee doesn't support a warrant to transfer unspent funds to CIP unless there is a specific line for miscellaneous or assigned to specific projects.

VII. PUBLIC COMMENT

VIII. ADJOURNMENT Motion to adjourn by Tiffany Cloutier-Cabral, 2nd by Geoffrey Allen, passed unanimously. Adjourned at 7:27pm

